

APPLICATION FOR TENANCY

Park Name: _____

Space Number : _____

NOTE: Only husband, wife and minor children may fill out the same application. All other adults must complete their own application. Verification of identity and income must be submitted for all adults. *No Applications will be processed without ALL information required.*

SECTION 1: APPLICANT INFORMATION

Applicant Name: _____
First Middle Last

Social Security Number: _____ Drivers License Number: _____ Date of Birth: _____

Phone Number: _____ Email Address: _____

Co Applicant Name: _____
First Middle Last

Social Security Number: _____ Drivers License Number: _____ Date of Birth: _____

Phone Number: _____ Email Address: _____

SECTION 2: RESIDENCE INFORMATION (Must show a five (5) years minimum history. *If less than 5 years at current address provide previous additional information on back of this page.*)

Applicant Current Street Address: _____

City: _____ State: _____ Zip: _____ Length of Time: _____

Own or Rent: _____ Monthly Payment: _____

Landlord Name: _____ Phone Number: _____ E-mail: _____

Reason for Leaving: _____

Co- Applicant Current Street Address: _____

City: _____ State: _____ Zip: _____ Length of Time: _____

Own or Rent: _____ Monthly Payment: _____

Landlord Name: _____ Phone Number: _____ E-mail: _____

Reason for Leaving: _____

SECTION 3: EMPLOYMENT INFORMATION (Must show a five (5) years minimum history. If less than 5 years with current employer provide previous employer information on back of this page.)

Applicants Employer: _____

Address: _____

Supervisor Name: _____ Phone: _____ Position Held: _____

Length of Employment: _____ Gross Monthly Income: _____

Additional Income (Source and Amount): _____

Co-Applicants Employer: _____

Address: _____

Supervisor Name: _____ Phone: _____ Position Held: _____

Length of Employment: _____ Gross Monthly Income: _____

Additional Income (Source and Amount): _____

SECTION 4: OCCUPANTS UNDER 18 YEARS OF AGE

Please list all minors who will be occupying the space:

Name: _____ Relationship: _____ Date of Birth: _____

Name: _____ Relationship: _____ Date of Birth: _____

Name: _____ Relationship: _____ Date of Birth: _____

Name: _____ Relationship: _____ Date of Birth: _____

SECTION 5: EMERGENCY CONTACTS

Please list 2 persons, not living with you, to notify in case of an emergency.

Name: _____ Relationship: _____

Address: _____

Home Number: _____ Cell Number: _____

Name: _____ Relationship: _____

Address: _____

Home Number: _____ Cell Number: _____

SECTION 6: VEHICLES

Please list the vehicles to be parked at the home site. Number of Automobiles: _____ (only 2 per home site are allotted).

Year: _____ Make & Model: _____ Color: _____ License Number: _____

Year: _____ Make & Model: _____ Color: _____ License Number: _____

SECTION 7: PETS

All pets must be approved by Park Management prior to move-in. We allow for 2 pets only, please refer to Park Rules and Regulations for maximum height and weight requirements. Aggressive Breeds are expressly prohibited.

Type of Pet: _____ Breed: _____ Name: _____ Size: _____ Color: _____

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SECTION 8: FINANCIAL

Have you ever been asked to terminate your residency elsewhere, been Evicted or Foreclosed? _____

If yes please explain: _____

Have you ever filed for Bankruptcy? _____ If yes please list date: _____

Was the Bankruptcy Discharged? _____ If yes please list date: _____

SECTION 9: MOBILE HOME, RV, OR TRAILER THAT WILL OCCUPY THE SPACE

Year: _____ Make/Model: _____ License/Decal Number: _____

Width: _____ Length: _____ State Registered: _____ Amps Needed: _____

Financed by/Legal Owner: Name: _____

Address: _____ State: _____ Zip: _____

Registered Owner: Name: _____

Address: _____ State: _____ Zip: _____

**Please include photo for all RVs, Trailers, or Mobile Homes brought into the Park.*

Authorization for Release of Information

The undersigned requests the management to run a credit, eviction, and background check, and to check references and representations as acceptable by law. The undersigned acknowledges that in the event both management and the undersigned execute a rental agreement, it is subject to approval by the management of the undersigned's mobile home or recreational vehicle as provided in the Rental Agreement.

The undersigned represents and warrants that the above information is true and correct and has been made for the purpose of informing the management of the Park. The management has permission to verify any and all information offered on this application.

The undersigned understands that in the event any of the above information cannot be verified by the management of the Park, that the management of the Park has the right to deny the application.

The undersigned further understands that Prospective Residents shall have no rights of tenancy until a Rental Agreement has been signed by the Park management and the Prospective Resident(s).

Applicant Signature: _____ Date: _____

Co Applicant Signature: _____ Date: _____

Please also attach supplemental information to this application:

- 1) Copy of ID(s)
- 2) Two months proof of income or bank statements
- 3) Photo of RV or pets if applicable.
- 4) Copy of RV registration if applicable



APPLICATION FOR TENANCY PROCESS CHECKLIST

EQUAL HOUSING OPPORTUNITY



WE DO BUSINESS IN ACCORDANCE WITH THE FEDERAL FAIR HOUSING LAW. IT IS ILLEGAL TO DISCRIMINATE AGAINST ANY PERSON BECAUSE OF RACE, COLOR, RELIGION, SEX, HANDICAP, FAMILIAL STATUS OR NATIONAL ORIGIN.

Please provide the following:

- Completed and signed Application for Tenancy (completed only by Homeowner(s)/Tenant(s) that will appear on title) for each adult applicant (18 Years or Older)
- Copy of Valid Government Issued Photo ID for each adult applicant (18 Years or Older)
- Proof of income – Two (2) most recent months' paycheck stubs or Social Security or Disability Statements for each adult applicant (18 Years or Older)
- Photograph of any/all pets and copy of license, if applicable
- Photographs of recreational vehicle (all four sides), if applicable
- Copy of RV registration if applicable

Please note the following guidelines for approval:

- Minimum credit score of 600
- Minimum gross income of 3 times the monthly rent/utilities/covenants
- No Sub-Leasing
- Security Deposit is equal to (1) full month's rent; Utility Deposits may be required for parks with utility charges.
- Any applicant with an eviction within the past five (5) years or active bankruptcy is subject to denial.
- Debt to income ratio should be at 42% or less.
- Adult co-applicants with a credit score of less than 600 may be subject to extra security deposit.
- Any misrepresentation on the application, discovered before or after approval, will be cause for voiding, withdrawal or dismissal of the lease.
- Up to 2 pets are allowed (subject to management approval). Breed & weight restrictions may apply.
- Any Recreational Vehicle older than 10 years, or that has unsightly damage or is in poor condition, may at the discretion of management, have additional requirements of maintenance/repair/paint/weather resistance, etc. before being allowed in the park.

Please note the following:

If your Application Package is complete (all of the above referenced documentation is provided), Park Management will process your application package and may schedule a meeting with you. If you need to cancel your appointment, please call at least 24 hours prior to your appointment. If you are late, Management may re-schedule your appointment. It is your responsibility to bring a translator to the appointment, if necessary. I acknowledge that failure to provide the above documentation may result in delay of the application process or denial of my application for tenancy. Applicant(s) acknowledges that providing any false or misleading information or omitting any information is fraud and justifies rescission of the Application, damages and other remedies.

Acknowledge Receipt of Application for Tenancy Process Checklist by Prospective Homeowner/Tenant:

Space Number _____

Date

Prospective Tenant Name (Printed)

Prospective Tenant Signature